

**ST.CHARLES COLLEGE OF EDUCATION**

THIRUNAGAR, MADURAI-6.

*(Accredited with 'B' grade by NAAC)*

*Affiliated to Tamilnadu Teachers Education University, Chennai.*

Address of the College	:	Thiruvalluvar Nagar, Thirunagar, Madurai – 625 006.
College Telephone No	:	0452 - 2484500
College Fax No.	:	0452 - 2484500
E-Mail	:	info@stcharlesbedcollege.org
Web Address	:	www.stcharlesbedcollege.org
Management	:	St.Charles Society - Madurai.
Name of the Principal	:	Rev.Sr.Dr. A.Amali Anbarasi.S.C.B.
Year of Establishment	:	2006 - 2007
Course Offered	:	B.Ed., - 50 Seats (1 Unit)
College committee President	:	Rev. Sr. Punitha S.C.B.
College committee Secretary	:	Rev. Sr. Dr. A. Amali Anbarasi. S.C.B.
Affiliated to	:	Tamilnadu Teachers Education University, Chennai
College Code No.	:	11217

**ST. CHARLES COLLEGE OF EDUCATION**

**THIRUNAGAR, MADURAI-6.**

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**VISION : MATURE WOMEN TEACHERS ENLIGHTENED, EMPOWERED AND COMMITTED TO EDUCATE AND EMPOWER THE NEW GENERATION TO BUILD A SECULAR NATION.**

**MISSION:**

- ❖ To form women teachers who realise the truth that teaching is a noble profession.
- ❖ To prepare women teachers who are empowered with knowledge, skills and values of love, compassion, integrity, service etc. to be competent, committed and creative for the development of a more just social order in an atmosphere of intellectual verve and moral integrity.
- ❖ To train and form, women who in turn will enlighten and empower the next generation to bring about the desired social changes.
- ❖ To train the student teachers to become relevant educators in an ever changing techno-world of today.
- ❖ To inculcate in student teachers an eco-friendly attitude.
- ❖ To make the college an ideal institution for forming teachers who become relevant to present generation.

**GOALS:**

- ❖ To enlighten the student teachers of the greatness of teaching profession.
- ❖ To help the student teachers become efficient and effective teachers/leaders.
- ❖ To provide the student teachers adequate opportunities to become agents of social change by helping them grow spiritually, morally, psychologically, emotionally, intellectually and experientially into mature persons.
- ❖ To enlighten the student teachers of the responsibility laid on them to empower the next generation to build a secular nation, livable and loveable.
- ❖ To empower the student teachers become techno savvy competent to handle at ease the digital class rooms.
- ❖ To train the student teachers who develop an attitude of appreciation and care for nature.

**ST.CHARLES COLLEGE OF EDUCATION**

**Thirunagar, Madurai- 625 006.**

**PERSONAL MEMORANDUM**

Roll No : .....

Name (in Block letters) : .....

Date of Birth : .....

Blood Group : ..... Weight (Kg) : .....

Height(cm) : .....

Educational Qualification : ..... Subject : .....

Additional Qualificatons : .....

Father's Name : .....

Occupation : .....

Mother's Name : .....

Occupation : .....

Marital Status : .....

Address for communication .....

Telephone No : ..... Mobile No .....

E.mail .....

Aadhar No. ....

Hostelite or Dayscholar .....

Mode of Transport used to reach the college : .....

Talents / Skills / Interest : Dance Hand work Dramatics

Music Oratory Sports Computers any other

Had been a member of NSS NCC

I have read through the pages of this calendar and have learnt all its contents.

Date :

Signature of the Student

Signature of the Parent



### Academic Excellence

- Orientation sessions are arranged at the beginning of every academic year to familiarize the new entrants with the curriculum and its transaction in the classroom.
- Every year pass percentage in the University Examinations reveals that a lot of effort has been put into sustaining the academic excellence.
- The Institution has employed the approach to teaching-learning in order to stimulate creativity and critical thinking in the student-teachers besides the other curricular transaction methods.
- A booklet of higher order questions for developing critical thinking and reasoning used during the weekly critical thinking session is compiled into a booklet.
- The staffs have dynamically engaged in teaching, research and publication within the boundaries of acceptable academic standards.
- The College organizes seminars/conferences/workshops at the state, national level and international level. The compendium of seminar papers are published with ISSN and ISBN code. Teachers are facilitated to attend such programmes both in the College and in other institutions. Presentation of thematic and research papers is encouraged among the faculty.
- The institution has provided an academic ambience in terms of augmenting its resources and facilities for the benefit of the staff and students.
- The remedial classes for the slow learners have been conducted to keep pace with other learners.
- It is ensured that teachers move from easy to difficult, familiar to unfamiliar and at a pace that is easy for learners to follow systematically.
- Relevant books are recommended by the teachers along with the prescribed syllabus.
- To increase the competency of the students, computer education, group discussion, seminar presentations, etc. are organized.
- Learning modules are prepared by the teaching faculty for specific units that require focused attention and clarity and uploaded in the digital library Server.

### JUNE 2018

Date	Day	Particulars	No. of Working days
1	Fri		
2	Sat		
3	<b>Sun</b>		
4	Mon		
5	Tue		
6	Wed		
7	Thu		
8	Fri		
9	Sat		
10	<b>Sun</b>		
11	Mon		
12	Tue	B.Ed. Theory Exam ends	
13	Wed		
14	Thu		
15	Fri	Ramzan	
16	Sat		
17	<b>Sun</b>		
18	Mon		
19	Tue		
20	Wed		
21	Thu		
22	Fri		
23	Sat		
24	<b>Sun</b>		
25	Mon		
26	Tue		
27	Wed		
28	Thu		
29	Fri		
30	Sat		
		No. of Working Days	

**MAY 2018**

<b>Date</b>	<b>Day</b>	<b>Particulars</b>	<b>No. of Working days</b>
1	Tue	May Day	
2	Wed		
3	Thu		
4	Fri		
5	Sat		
6	<b>Sun</b>		
7	Mon		
8	Tue		
9	Wed		
10	Thu		
11	Fri		
12	Sat		
13	<b>Sun</b>		
14	Mon		
15	Tue		
16	Wed		
17	Thu		
18	Fri		
19	Sat		
20	<b>Sun</b>		
21	Mon		
22	Tue		
23	Wed		
24	Thu		
25	Fri		
26	Sat		
27	<b>Sun</b>		
28	Mon	B.Ed. Theory Exam starts	
29	Tue		
30	Wed		
31	Thu		
		No. of Working Days	

- Students are properly guided and encouraged to visit the library for their knowledge up-gradation. To ensure effective use of libraries, separate periods are allocated in the students' timetable
- Moderately stocked college library has more than 5000 (five thousand ) books, national and international journals and newspapers. In addition to the books and journals, the syllabus guidelines and question bank are also made available to the students.
- The internet is available throughout the day in the college computer laboratory.
- Student teachers are trained for adroit use of ICT technology, such as over head projector, LCD projector, Photocopier, DVD, audio players, and multimedia CDs for effective curriculum transaction.
- Continuous Internal Assessment is done periodically.

**Inclusion**

- The College has taken conscious efforts to admit all students irrespective of, marital status, physical abilities, ethnicity, language, minorities, etc., thus ensuring inclusive education
- The College has focused its attention on admitting the, the most disadvantaged section of the society and the most backward communities, thus promoting empowerment of the marginalized.
- The rural women students, particularly first generation women learners and the separated are given first preference, thus promotion of women empowerment is enhanced.
- The differently-abled are given admission to pursue their teacher education programme at SCCE, thus ensuring empowerment of differently-abled.

**Collaboration**

- The institution has collaborates with NGOs, Commissions, Trusts, Federations and Associations.
- The staffs serve as resource persons / facilitators in the schools and other institutions.
- Integration & Cooperation
- Programmes that foster unity in diversity, interreligious harmony, and gender justice are conducted on various occasions.

**Values for life**

- Programme on Human Value Development is organized every year for the students to become value-oriented.
- Every day morning assembly fosters human values and ideals.
- Religious / moral instruction classes are provided.
- Yoga, meditation and recollection are built in to everyday, weekly and annual programme respectively.

**Focus on Rights**

- Human Right Education is taught to the students to honor the dignity of a human person and respect it duly.
- Consumer Rights awareness is given through authoritative personnel from the Human Rights Forum
- Women's Rights are highlighted on occasions such as International Women's Day etc.
- In order to nurture social justice among the students, a series of awareness programmes is conducted for the students.
- Faculty members are empowered with knowledge through special training programme.

**Essence of the Environment**

- Ecological consciousness is created in the students by organising a series of environmental awareness programmes like E-waste management, campus cleaning by students and the importance of developing care and concern for the earth.
- Celebration of World Environment Day, Earth Day etc.

**Social Responsibility**

- The teaching, research and extension provided in the college aims to generate a new work culture for improving the practices of education.
- Citizenship Training Camp is arranged every year to develop social responsibility.
- Rural / Social Exposure Programme is organised with an aim to awaken the sense of social responsibility in the students.
- Undertaking social projects to survey the crucial need of the people in the vicinity.
- Organising programmes to extend care to the senior citizens.
- Rendering tuitions to slow learners of the associating Schools.

**APRIL 2018**

Date	Day	Particulars	No. of Working days
1	Sun		
2	Mon		
3	Tue		
4	Wed		
5	Thu	Last working day for II Year/ National Maritime Day	
6	Fri	Good Friday	
7	Sat	World Health Day	
8	Sun	Easter	
9	Mon		
10	Tue		
11	Wed		
12	Thu		
13	Fri		
14	Sat	Tamil New Year	
15	Sun		
16	Mon		
17	Tue	World Hemophilia Day	
18	Wed	World Heritage Day	
19	Thu		
20	Fri		
21	Sat		
22	Sun	Earth Day	
23	Mon	World Book and Copy right Day	
24	Tue		
25	Wed		
26	Thu		
27	Fri	Last working day for I Year	
28	Sat		
29	Sun		
30	Mon		
		No. of Working Days	20

### MARCH 2018

Date	Day	Particulars	No. of Working days
1	Thu		
2	Fri		
3	Sat		
4	<b>Sun</b>		
5	Mon		
6	Tue		
7	Wed		
8	Thu	International Women's Day/ Miss Carolina Day	
9	Fri		
10	Sat		
11	<b>Sun</b>		
12	Mon		
13	Tue		
14	Wed		
15	Thu	World Disabled/ World Consumer Rights Day	
16	Fri		
17	Sat		
18	<b>Sun</b>	Telugu New Year	
19	Mon		
20	Tue	Day of Happiness	
21	Wed	World Forestry Day	
22	Thu	World Water Day	
23	Fri	World Meterological Day	
24	Sat	World TB Day	
25	<b>Sun</b>		
26	Mon		
27	Tue		
28	Wed		
29	Thu	Mahavir Jayanthi	
30	Fri		
31	Sat		
		No. of Working Days	25

### Technology Enabled Learning

- Training in Basic Computer Skills, in the use of electronic gadgets, in the preparation of TLM with the help of ICT
- Training on Digital lesson Plan and multimedia packages
- Participating and presenting papers in international level seminars on ICT related topics
- The college strives to develop itself into a world class centre of teacher education with a difference for service in the emerging global scenario.

### Skills for Employability

- Personality development programmes are organized.
- Talents week is observed to enable the students to discover and develop their special skills and the one found as highly talented is crowned as Miss. Carolina on Women's Day.
- Training in Abacus.
- Sports / games activities and inter / intra-collegiate sports competitions are conducted.
- Educational tours are organized to provide practical knowledge.
- Campus interviews are organized every year.
- SCCE is able to design the activities and execute them systematically within the curriculum framework in a phased manner. The staff and the student-teachers are enlightened in everyway to be empowered through all the curricular, co-curricular and extra-curricular activities of teacher education programme to attain excellence.

### A SHORT HISTORY OF THE CONGREGATION

The congregation of the Sisters of St.Charles Borromeo was founded in 1684 by **Rev.Fr.Adrian Bresy** (Parish Priest of Wez) diocese of Tournai, Belgium, to impart Christian education to the poor children of the Parish.

St.Charles Borromeo was chosen as patron of the new-born Congregation because of his zeal for the church, great love for the poor, life of austerity and industriousness and his heroic work of reformation achieved through the weapon of education.

The year 1684 was the death centenary year of St.Charles Borromeo. The foundation of the congregation in the same year was a happy coincidence which favoured the choice of him as our Patron. Following the foot steps of this holy saint the Sisters were soon came to be known as the Sisters of St.Charles Borromeo.

St.Charles Borromeo was born on 2<sup>nd</sup> October 1538 in the fortress of Arona in Italy. He became Cardinal at the age of 21. On 4<sup>th</sup> September 1563 he became the Bishop of Milan. He worked for the poor, the marginalized the widows and orphans. He died at 9 O' clock in the evening on Saturday 3<sup>rd</sup> November 1584. We celebrate his feast on 4<sup>th</sup> November.

### **SCBs in India**

The first missionary sisters from Belgium built their abode at Ranipet in vellore district in the year 1929. Today we have extended our mission stations to different continents. In India we have about 60 communities spread out from North to South and East to West. We are engaged mostly in educating children.

### **SCB 'Sisters' Mission in Madurai**

The community at Madurai was founded in the year 1969 and it has organized itself in to a branch society of St.Charles Society namely 'St.Charles Society – Madurai' in the year 1990. The society runs a Primary School for boys and girls, a Higher Secondary School for girls and a Matriculation School for boys and girls. Hostel facility is provided to the students and staff coming from distant places. A charitable home for the aged destitute is also managed by the society. In this home there are forty senior citizens given shelter, food, medical and spiritual care. A health centre for the inmates of the institutions and the local patients is also available.

St.Charles College of Education is an Institution of the Society of St.Charles, Madurai belonging to the congregation of the Sisters of St. Charles Borromeo.

“Imparting Christian education through all our ministries” being the part of the charism of the congregation, this institution intended especially for educating the educators to acquire academic excellence insists on the importance of inculcating spiritual values - faith in God, in others and in one self and to practice the virtues such as compassionate love, prayer, silence, humility, sacrifice, forgiveness, etc, and to create a spiritual atmosphere in the College Campus.

Principles of respecting Human Rights, Justice and Equality are upheld. Appreciating the creation and acknowledging the Fatherhood of God and brotherhood of man are highly valued.

**Our college aims at forming mature women teachers who are enlightened, committed to empowering the marginalised and building a truly secular nation.**

### **FEBRUARY - 2018**

<b>Date</b>	<b>Day</b>	<b>Particulars</b>	<b>No. of Working days</b>		
1	Thu	Internship for I Year starts			
2	Fri				
3	Sat				
4	<b>Sun</b>				
5	Mon				
6	Tue				
7	Wed				
8	Thu				
9	Fri				
10	Sat				
11	<b>Sun</b>	II Year B.Ed. Practical exam starts			
12	Mon				
13	Tue				
14	Wed			College Anniversary Day	
15	Thu				
16	Fri				
17	Sat				
18	<b>Sun</b>				
19	Mon				
20	Tue			World Day of Social Justice	
21	Wed	International Mother Language Day			
22	Thu	II Year B.Ed. Practical exam ends			
23	Fri				
24	Sat			Central Excise Day	
25	<b>Sun</b>				
26	Mon				
27	Tue				
28	Wed			Internship for I Year ends/ National Science Day	
				No.of Working Days	23

Note: 1st Feb. 2018 to 28th Feb.2018 - Internship Programme for I Year



**JANUARY - 2018**

<b>Date</b>	<b>Day</b>	<b>Particulars</b>	<b>No. of Working days</b>
1	Mon	New Year Day	
2	Tue		
3	Wed		
4	Thu		
5	Fri		
6	Sat		
7	<b>Sun</b>		
8	Mon	World Laughter Day	
9	Tue		
10	Wed		
11	Thu		
12	Fri		
13	Sat		
14	<b>Sun</b>		
15	Mon		
16	Tue		
17	Wed		
18	Thu		
19	Fri		
20	Sat		
21	<b>Sun</b>		
22	Mon	National Youth Day Bhogi Pongal/ Army Day Thiruvalluvar Day Uzhavar Thirunal	
23	Tue		
24	Wed		
25	Thu		
26	Fri		
27	Sat		
28	<b>Sun</b>		
29	Mon		
30	Tue		
31	Wed		
		Republic Day/ International Customs Day	
		Martyrs'/Sarvodaya/ World Leprosy Eradication Day	
		No.of Working Days	22

**COLLEGE EMBLEM AND MOTTO**

The Emblem of the Institution and the Motto inscribed on it **“FAITH, TOIL, AND PROGRESS”** appropriately characterize our Institution. The Sisters, faithful to their motto, live by faith, constantly are at work and urged on by an ardent desire for the progress aspire for the growth of the inmates of the institution.

**Enlightened to Empower** is the motto particular to St.Charles College of Education, intended by the members of the Society to generate generations which will be **“Enlightened to Empower”** the less fortunate to make our country and consequently the world, a better place for all to live. This will also be the intention of everyone who enters its portals.

**EDUCATION POLICIES OF SISTERS OF ST. CHARLES BORROMEIO**

In our institution young people of any religious family find scope within their cultural milieu to reflect on their lives in the light of their faith and to develop not only in knowledge and skill but also inner wisdom which is the fruit of reflection on life and its lesson. As they grow towards human maturity they are enabled with the help of the Divine Spirit and the Institution to find meaning and purpose in their life and are inspired to live and work for the building up of a just and fraternal society.

- To form society wherein human rights are respected and principles of justice and equity are upheld, acknowledge the fatherhood of God and sacredness of every person.
- To impart spiritual, moral, academic and aesthetic values through formal and non-formal courses with emphasis on courtesy, honesty, integrity and loyalty.
- To contribute our share towards national and communal harmony, by promoting mutual appreciation and understanding of different Social, Economic and Religious groups.
- To foster the total development of the pupils, who will be intellectually well informed, emotionally balanced and spiritually oriented to assume their duties as responsible citizens of our country.
- The institution stresses on Heart Values such as compassion, forgiveness, tolerance, empathy, deeper levels of sharing and sensitivity towards the less fortunate ones.
- To enhance academic excellence through implementation of new teaching learning paradigms.

The Education Programme is directed to the holistic growth of the individual, to become persons of integrity and caliber. The institution is an educational and formational centre, where young people gradually learn to open themselves to life. To make the institution the foundation of that “New Society” where people make a thorough paradigm shift from a result oriented education to a personal commitment endowed with skills. Thus our institution becomes an agent of transformation of society and creates an awareness of equality of people.

### **COLLEGE UNION**

The Association of all the students is known under the general name “COLLEGE UNION”. President and Vice President of the College Union are elected by the student teachers.

The election committee members nominated by the Principal/Secretary organize the conduct of the election. The President’s decisions are final with regard to the affairs of the College Union. However all matters will be brought to the purview of the Secretary of the Staff who in turn will communicate to the Principal/Secretary.

Each student of the college is a member of the Union. The objectives of the Union shall be to study informally and discuss educational subjects and those of professional and general interest to organise the student activities etc.

### **Accreditation by NAAC:**

The National Assessment and Accreditation Council, an Autonomous Institution of the of the University Grants Commission has been assessing the performance of the Universities and Colleges. It sent a Peer team comprising Prof.D.N.Sansanwal, as Chair person and Dr.K.Vijaya Krishna Pillai, as member to our College on 13<sup>th</sup> and 14<sup>th</sup> June 2011 to assess our college on seven criteria namely

1. Curricular Aspects
2. Teaching-Learning and Evaluation
3. Research, Consultancy and Extension
4. Infrastructure and Learning Resources
5. Students Support and Progression
6. Governance & Leadership
7. Innovative Practice.

Satisfied with our performance, our college was accredited with ‘B’ grade with three stars on 16<sup>th</sup> September 2011 by NAAC on the recommendations of the peer team for a period of five years.

### **DECEMBER - 2017**

<b>Date</b>	<b>Day</b>	<b>Particulars</b>	<b>No. of Working days</b>
1	Fri	Miladi Nabi/World AIDS Day	
2	Sat	Internatl. Day for Abolition of Slaves (UNO)	
3	<b>Sun</b>	World Conservation Day	
4	Mon		
5	Tue	International Volunteers Day	
6	Wed		
7	Thu	International Civil Aviation Day	
8	Fri		
9	Sat	National Immunization Day	
10	<b>Sun</b>	Human Rights Day	
11	Mon	UNICEF Day	
12	Tue		
13	Wed		
14	Thu	National Energy Conservation Day	
15	Fri	Internship for II Year ends	
16	Sat		
17	<b>Sun</b>		
18	Mon	Migrants Day/ Minorities Rights Day	
19	Tue		
20	Wed		
21	Thu		
22	Fri		
23	Sat	Farmers Day (Kisan Diras)	
24	<b>Sun</b>	National Consumer Day	
25	Mon	Christmas	
26	Tue		
27	Wed		
28	Thu		
29	Fri		
30	Sat		
31	Sun		
		<b>No.of Working Days</b>	<b>15</b>

**Note: 1st Aug.2017 to 15th Dec.2017 - Internship Programme for II Year**

## NOVEMBER 2017

Date	Day	Particulars	No. of Working days
1	Wed	All Saints Day	
2	Thu	All Souls Day	
3	Fri		
4	Sat	St.Charles Feast	
5	Sun		
6	Mon		
7	Tue		
8	Wed		
9	Thu		
10	Fri		
11	Sat		
12	Sun	National Broadcasting Day	
13	Mon		
14	Tue	Children's day/ Diabetes Day	
15	Wed		
16	Thu	National Press Day/ National Deaf Day	
17	Fri		
18	Sat		
19	Sun	Natl. Integratn Day/ World Television Day	
20	Mon		
21	Tue		
22	Wed		
23	Thu		
24	Fri		
25	Sat	Internatl day - violence against women	
26	Sun	National Law Day	
27	Mon		
28	Tue		
29	Wed		
30	Thu		
		No.of Working Days	25

## Chronology of Events

- 2006 - 2007 - The college was started On 14th Feb. 2007 with an intake of 100 students.
- The official inauguration of the college took place on 25th Feb. 2007 by Rev. Bishop Peter Fernando, Arch Bishop of Madurai blessed the college building.
  - On 6th Oct. 2007 Rev. Mother Benedicta D'Souza, Mother General of our congregation from Mumbai visited the college and gave acceleration to our efforts.
  - The college was affiliated to Madurai Kamaraj University.
  - Rev. Sr. Mary Agnes ICM took charge as the Principal.
- 2008 - 2009 - Rev. Sr. Amali Anbarasi SCB became the Principal & Secretary of the college.
- The college became affiliated to the Tamilnadu Teachers Education University, Chennai.
  - Sr. Sahaya Rani of History Education received University Topper award on Peace Education (an elective paper).
- 2009 - 2010 - Bought a new bus for transportation of students and staff.
- 2011 - 2012 - On 13th & 14th June 2011 the NAAC peer team visited our college to accredit it.
- On 16th Sep. 2011, our college was accredited with 'B' Grade with three stars by NAAC.
  - Our student teachers bagged the overall championship in Regional Sports Meet organised by Tamilnadu Teachers Education University.
  - In State level 4 x 400 meters relay our student teachers won the second position. (i.e. runner up)
- 2012 - 2013 - A hall was constructed on the 2nd floor.
- Digital Learning Centre was provided with Air condition facility.
  - Renovation of language lab was completed to compact 15 to 30 users at a time.
- 2013 - 2014 - College obtained the minority status certificate from Tamil Nadu Government.
- The new Miriam Hostel building - a 7 year project was accomplished.
  - A power Generator was installed.
  - 4 CCTV cameras were fixed to ensure better security.
  - Our student teachers bagged 3rd position in Long Jump, Javelin throw, 100 meters dash and 4 x 100 meters relay in District Level Sports Meet.
- 2014 - 2015 - Published the International Seminar Compendium bearing ISBN No. 938510913-8.
- 2015 - 2016 - Switched over to 2 years B.Ed. programme as per NCTE norms.
- Tin Jubilee of the college was celebrated.
  - Published the International journal bearing ISSN No. 2349-8684
  - Renovation of staff room with cubicles for individuals and flooring mat done.
  - A smart class room with interactive board is arranged.
- 2016 - 2017 - Gym was set up.
- Canteen in the college campus.
  - 10 computers were added to digital library.

**PRAYER**

Our Father in heaven  
 Holy be your name  
 Your kingdom come  
 Your will be done  
 On earth as it is in Heaven.  
 Give us this day  
 Our daily bread  
 Forgive us our sins  
 As we forgive  
 Those who sin against us  
 Do not bring us to the test  
 But deliver us from evil.

**ஜெபம்**

பரலோகத்தில் இருக்கிற எங்கள் பிதாவே  
 உம்முடைய நாமம் அர்ச்சிக்கப்படுவதாக  
 உம்முடைய ராஜ்ஜியம் வருக  
 உம்முடைய சித்தம் பரலோகத்தில் செய்யப்படுவது போல்  
 பூலோகத்திலும் செய்யப்படுவதாக  
 எங்கள் அனுதின உணவை எங்களுக்கு  
 இன்று அளித்தருளும்  
 எங்களுக்குத் தீமை செய்தவர்களை  
 நாங்கள் பொறுப்பதுபோல  
 எங்கள் பாவங்களை பொறுத்தருளும்  
 எங்களை சோதனையில் விழவிடாதேயும்  
 தீமையிலிருந்து எங்களை இரட்சித்தருளும்  
 ஆமென்.

**OCTOBER - 2017**

Date	Day	Particulars	No. of Working days
1	Sun	Blood Donation/Elders day Celebration/ Moharam	
2	Mon	Gandhi Jeyanthi/International Non Violence Day	
3	Tue	World Habitat Day	
4	Wed	World Animal Welfare Day	
5	Thu		
6	Fri		
7	Sat		
8	Sun	Indian Air Force Day	
9	Mon		
10	Tue	National Post Day/ Work Mental Health Day	
11	Wed	Day of the Girl Child	
12	Thu	World Sight Day	
13	Fri	UN Internatl. Day for National disaster reduction	
14	Sat	World Standards Day	
15	Sun	World White Cane Day (Guiding the Blind)	
16	Mon	World Food Day	
17	Tue		
18	Wed	Deepavali	
19	Thu		
20	Fri		
21	Sat		
22	Sun		
23	Mon		
24	Tue	UN Day	
25	Wed		
26	Thu		
27	Fri		
28	Sat		
29	Sun		
30	Mon	World Thrift Day	
31	Tue		
		No.of Working Days	23

**SEPTEMBER 2017**

<b>Date</b>	<b>Day</b>	<b>Particulars</b>	<b>No. of Working days</b>
1	Fri		
2	Sat	Bakrid	
3	<b>Sun</b>		
4	Mon		
5	Tue	Mother Teresa/ Teachers' Day	
6	Wed		
7	Thu		
8	Fri	World Literacy Day	
9	Sat		
10	<b>Sun</b>		
11	Mon		
12	Tue		
13	Wed		
14	Thu		
15	Fri		
16	Sat	World oxbnell day	
17	<b>Sun</b>		
18	Mon		
19	Tue		
20	Wed		
21	Thu	Day of Peace	
22	Fri		
23	Sat		
24	<b>Sun</b>		
25	Mon		
26	Tue	Day of the Deaf	
27	Wed	World Tourism Day	
28	Thu		
29	Fri	Saraswathi Pooja	
30	Sat	Vijaya Dasami	
		No.of Working Days	22

**PRAYER SONGS**

**1. IN HIS TIME**

1. In His time, in His time  
He makes all things beautiful in His time  
Lord, please show me every day  
As you're teaching me Your way  
That I do just what You say in Your time
2. In your time, in your time  
You make all things beautiful in Your time.  
Lord, my life to You I bring  
With its winter and its spring  
May I fathom everything in Your time.
3. There's a time, there's a time  
Both for sowing and for reaping there's a time  
Time for losing, time for gain  
Time for joy and time for pain  
Every purpose under heaven has a time.
4. There are times, there are days  
Weeks and months we cannot understand God's ways  
If for years we fail to scan  
What is His eternal plan  
We'll remember what He can, all the time.

**2. I JUST KEEP TRUSTING**

I just keep trusting my Lord as I walk along,  
I just keep trusting my Lord and he gives me a song.  
  
Tho' the storm clouds darken the sky  
O'er the heavenly trail  
I just keep trusting my Lord He will never fail.  
  
He is a faithful friend (2) such a faithful friend (2)  
I can count on him (2) to the very end (2)

### 3. ALL THINGS BRIGHT AND BEAUTIFUL

**All things bright and beautiful,  
All creatures great and small,  
All things wise and wonderful,  
The good God made them all.**

1. Each little flower that opens,  
Each little bird that sings,  
He made their glowing colours,  
He made their tiny wings.
2. The purple headed mountains,  
The river running by,  
The sunset and the morning,  
That brightens up the sky.
3. The cold wind in the winter,  
The pleasant summer sun,  
The ripe fruits in the country,  
He made them every one.
4. He gave us eyes to see them  
And lips that we might tell  
How great is God almighty  
Who has made all things well.

### 4. COUNT YOUR BLESSINGS

1. When upon life's billows you are tempest tossed.  
When you are discouraged thinking all is lost  
Count your many blessings, name them one by one.  
And it will surprise you what the Lord hath done

Ch: Count your blessings, name them one by one,  
Count your blessings, see what God hath done,  
Count your blessings, name them one by one,  
Count your many blessings,  
See what God hath done.

### AUGUST 2017

Date	Day	Particulars	No. of Working days
1	Tue	Internship for II Year starts College Reopens for I Year Friendship Day	
2	Wed		
3	Thu		
4	Fri	Transfiguration of the Lord/ Hiroshima Day	
5	Sat		
6	<b>Sun</b>		
7	Mon	Quit India Day/ Nagasaki Day	
8	Tue		
9	Wed		
10	Thu	International Youth Day	
11	Fri		
12	Sat		
13	<b>Sun</b>	Krishna Jeyanthi Independence Day	
14	Mon		
15	Tue		
16	Wed	World Photography Day World Mosquito Day	
17	Thu		
18	Fri		
19	Sat	Vinayagar Chaturthi	
20	<b>Sun</b>		
21	Mon		
22	Tue	National Sports Day/ Telugu Language Day	
23	Wed		
24	Thu		
25	Fri		
26	Sat		
27	<b>Sun</b>		
28	Mon		
29	Tue		
30	Wed		
31	Thu		
No. of Working Days			20

Note: 1st Aug.2017 to 15th Dec.2017 - Internship Programme for II Year

**JULY 2017**

<b>Date</b>	<b>Day</b>	<b>Particulars</b>	<b>No. of Working days</b>
1	Sat	International Joke Day	
2	<b>Sun</b>	World Sports Journalist Day	
3	Mon		
4	Tue		
5	Wed		
6	Thu		
7	Fri		
8	Sat		
9	<b>Sun</b>		
10	Mon		
11	Tue	World Population Day	
12	Wed	College Reopening for II Year/ Malala Day	
13	Thu		
14	Fri		
15	Sat	Kamarajar Birth Day	
16	<b>Sun</b>		
17	Mon		
18	Tue		
19	Wed		
20	Thu		
21	Fri		
22	Sat		
23	<b>Sun</b>		
24	Mon		
25	Tue		
26	Wed		
27	Thu		
28	Fri		
29	Sat		
30	<b>Sun</b>		
31	Mon		
		No.of Working Days	15

**5. GOD STILL LOVES THE WORLD**

1. Every tiny star that twinkles in the night sky  
Every drop of morning dew  
Every spark of fire blazing in the furnace  
Every captivating view  
Every rainbow in the sky, every pretty butterfly  
Tells the fascinating news to those who dare to hope  
And the message is:  
Ch: God still loves the world!  
God still, still loves the world  
So throw your life into His hands  
Day by day discern His plans  
God is passionately busy loving you and me.
2. Every ocean wave that breaks upon the sea-shore  
Every stalk of golden wheat  
Every silver stream that gushes down the mountain  
Every drop of honey sweet  
Every eagle flying high, every worm that wriggles by  
Tells .... and the message is:
3. Every man and woman pledged in love forever  
Every little new born child  
Every voice in favour of a needy neighbour  
Every radiating smile  
Every hand that offers love, every surging flow of blood  
Tells ..... and the message is:

## 6. அன்பே இறைவா

அன்பே இறைவா, அனைவரும் ஒன்றாய் அகிலத்தில் வாழ்ந்திட அருள்புரியும்	-	2
<b>ஒன்றாய் வாழ்ந்திட, நன்றாய் வாழ்ந்திட அன்பாய் வாழ்ந்திட அருள் புரியும்</b>	-	<b>2</b>
தனியாய்ப் பிறக்கும் மானிடர்கள் துணையாய் வாழ்ந்திட அருள் புரியும்	-	2
இணையாய், சமமாய் ஆணும் பெண்ணும் <b>இருகரம் கோர்த்திட அருள் புரியும்</b>	-	<b>2</b>
தந்தையும் தாயும் குடும்பத்திலே சிந்தை ஒன்றாகிட அருள் புரியும்	-	2
பிள்ளைகள் பெற்றோர் பாசத்திலே பிணக்குகள் தீர்ந்திட அருள் புரியும்	-	2
சாதியும் பிரிவும் மதவெறியும் நஞ்சென்று விலக்கிட அருள் புரியும்	-	2
நீதியை விதைத்து அமைதியையே <b>அருவடை செய்திட அருள் புரியும்.</b>	-	<b>2</b>

## 7. அதிசயங்கள் செய்கிறவர்

அதிசயங்கள் செய்கிறவர் நம் நடுவில் இருக்கிறார் அற்புதங்கள் செய்கிறவர் என்றும் நமக்குள் வாழ்கிறார்

1. தண்ணீரை இரத்தமாய் மாற்றினார் அதிசயம் - எகிப்து - 2  
கானா தண்ணீரை திராட்சை இரசமாய் மாற்றினார் அதிசயம் - 2
2. செங்கடலை இரண்டாக பிரித்திட்டார் அதிசயம் - 2  
புயல்காற்றைத் தன் ஆணையாலே அடக்கினார் அதிசயம் - 2
3. குருடருக்கும் செவிடருக்கும் சுகம் தந்தார் அதிசயம் - 2  
ஒரு சொல்லாலே மரித்தோரை எழுப்பினார் அதிசயம் - 2

## Medium of Instruction

The candidates admitted into the B.Ed. course select the medium of instruction either as English or as Tamil. After the last date of admission, the name list along with the medium of instruction chosen by each candidate is submitted to Tamil Nadu Teachers Education University.

In case, if the admitted candidates prefer to change their medium of instruction at later stage of the course it is permitted only after obtaining necessary written permission from the Tamil Nadu Teachers Education University, prior to the publication of Nominal Roll.

Medium of instruction chosen by the candidate to pursue the B.Ed. degree course is indicated in the B.Ed. course transfer certificate alone.

## Reappearance for Practical components

Each unsuccessful candidate is permitted to reappear for the practicum components examination within the next three consecutive academic years.

## Classification of successful candidates

A candidate shall be awarded the B.Ed., degree if she has passed both the theory component and the practical components.

Successful candidates shall be classified as specified hereunder by taking into account of their total marks secured both in Theory and Practical Examination separately.

## Classification for Written Examination & for Practicum components

Percentage of Marks	Classification
50 to 59 %	Second Class
60 to 74%	First Class
75% and above	Distinction

## Overall Classification

Theory	Practical	Over all
I Class	I Class	I Class
II Class	I Class	II Class
I Class	II Class	II Class
Distinction	I Class	I Class
I Class	Distinction	I Class
Distinction	Distinction	Distinction



## Practical Examination

Tamil Nadu Teachers Education University conducts practical examination after the successful completion of 16 weeks of school internship in the second year. Practical examination shall be normally conducted three months prior to the commencement of written examination. A panel consisting of two external members (one Convener, one member) appointed by the University will examine the teaching competency of each candidate as mentioned in Part - A below and also his/her practical works, records and instructional materials as mentioned in Part-B below.

### Part A

Activity No.	Assessment of Teaching Competency	Marks
1.	Teaching Competency Level I	50
2.	Teaching Competency Level II	50
<b>Total</b>		<b>100</b>

### Part B

Activity No.	Assessment of Teaching Competency	Marks
1.	Observation Record Level I	5
2.	Demonstration Record Level I	5
3.	Lesson Plan Record Level I (30 lesson plans)	20
4.	Instructional Materials Record Level I	10
5.	Test and Measurement Record Level I	10
6.	Observation Record Level II	5
7.	Demonstration Record Level II	5
8.	Lesson Plan Record Level II (30 lesson plans)	20
9.	Instructional Materials Record Level II	10
10.	Test and Measurement Record Level II	10
11.	Teaching Skills (Mini-teaching) Practice Record	10
12.	Visit to Innovative schools and Healthy Practices	5
13.	Students Portfolios/ CCE Record	10
14.	Reflective Journal - Diary	5
15.	Environmental Education Record	10
16.	Community based Engagement/ Skill Development Record	10
<b>Total</b>		<b>150</b>
<b>Grand Total (100 + 150)</b>		<b>250</b>

## 8. ஓ பரிசுத்த ஆவியே

ஓ பரிசுத்த ஆவியே  
என் ஆன்மாவின் ஆன்மாவே  
உம்மை ஆராதனை செய்கின்றேன்  
இறைவா ஆராதனை செய்கின்றேன்  
என்னை ஒளிர்ச் செய்து வழிகாட்டும்  
புது வலுவூட்டி என்னைத் தேற்றும்  
என் கடமை என்னவென்று காட்டும்  
அதை கருத்தாய்ப் புரிந்திட தூண்டும்  
என்ன நேர்ந்தாலும் நன்றி ஸ்துதி கூறி  
பணிவேன் என் இறைவா  
உந்தன் திருவுளப்படி என்னை நடத்தும்  
ஓ பரிசுத்த ஆவியே .....

## 9. திருக்கரத்தால் தாங்கி

திருக்கரத்தால் தாங்கி என்னை  
திருச்சித்தம் போல் நடத்திடுமே  
குயவன் கையில் களிமண் நான்  
அனுதினமும் வனைந்திடுமே

1. ஆழ்கடலில் அலைகளினால்  
அசையும்போது என் படகில்  
ஆத்ம நண்பன் இயேசு உண்டு  
சேர்ந்திடுவேன் அவர் சமூகம்.
2. உம் வசனம் தியானிக்கையில்  
இதயமதில் ஆறுதலே  
காரிருளில் நடக்கையிலே  
தீபமாக வழி நடத்தும்.
3. அவர் நமக்காய் ஜீவன் தந்து  
அளித்தனரே உண்மை மீட்பு  
கண்களினாலே காண்கின்றேன்  
இன்பக் கானான் தேசமதே.

## COLLEGE ANTHEM

- I The Sun is shining, the sky is blue  
 There's a new day dawning for us  
 With every dawning of the sun  
 New possibilities have begun  
 With every breaking of the morn  
 Fresh opportunities are newly born (3)
- II Lord Jesus let us begin the day  
 You are our beacon light  
 You are our perennial energizer  
 You give us strength to gather  
 The poorest of the poor  
 To empower them for a bright future (3)
- III We need a heart which burns with tenderness  
 Which will be our support forever  
 Which loves everything about us  
 E'n in our weakness never abandon us  
 We pass on and on your kindness  
 Till in heaven the deed appears (3)
- IV A daunting task though it be  
 Our guiding star St. Charles Borromeo  
 Lead us on ever valiantly  
 Transforming the destiny of the nation  
 Bringing empowerment to the illiterate  
 Charles Borromeo Lead us on (3)

### Practical Components in the First Year 4 week Internship

1. Lesson Plan Writing and Achievement Test Construction - 2 weeks
2. Teaching Skills Practice (Mini-teaching) - 1 week
3. Visit to Innovative Schools - 1 week

-----  
**4 weeks**  
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### Practical Component in the Second Year 16 week Internship

1. Observation of Regular Class Teacher in Regular Classroom - 1 week
2. Intensive Teaching Practice (Teaching 30 lessons, lesson plan preparation, preparation of teaching - learning materials, conducting test & measurement, knowing the self/psychological tests, conduct of school assembly, organization of PTA meeting, conducting case study) - 15 weeks

-----  
**16 weeks**  
 -----

### Passing Minimum for Practical Examination:

Each candidate should apply for the practical examination in the first appearance. Candidates who have secured not less than 50% in each of the practical activities for which weightage is given shall be deemed to have passed in the practical examination. Others will be treated as unsuccessful candidates in the practical examination.

All the records related to the practical components should be made available to the duly appointed Practical Examination Board at the time of Practical Examination in the second year and their decision on the marks to be awarded shall be final.

### Theory Courses for Second Year

Serial No.	Course Name	Marks for Theory	Marks for T & A	Total
Course 7 (b)	Pedagogy of a School Subject - Part II (Content Mastery)	35	15	50
Course 8	Knowledge and Curriculum	70	30	100
Course 9	Assessment for Learning	70	30	100
Course 10	Creating an Inclusive School	35	15	50
Course 11	<b>Optional Courses (Any one)</b> 1. Yoga, Health and Physical Education 2. Environmental Education 3. Values and Peace Education	35	15	50

#### Engagement with the Field (EPC) for Second Year

#### Courses on Enhancing Professional Capacities (EPC)]

Course	Understanding the Self	50 Marks
EPC4	School Internship	250 Marks

#### Total Marks

650 Marks

Note : T & A refers to 'Tasks and Assignments' which are evaluated by continuous internal assessment.

[The course on 'Enhancing Professional Capacities' (EPC 4) is evaluated by continuous internal assessment].

#### Distribution of Marks for tasks and assignments for each course

S.No.	Type of Course	Marks
1	Full course	2 x 15 = 30
2	Half a course	2 x 7.50 = 15

Note : Students have to undertake Tasks and Assignments in each course given in the syllabus.

### A TEACHER'S PLEDGE

I pledge, that I will be, true to my profession, by being noble in thought, word and deed.

I shall educate, and inspire my students, to pursue high ideals of life, both by my example and my teaching.

It shall be my endeavour, to do my best to empower the poorest of the poor, of my nation.

### A TEACHER'S PRAYER

Help me, Lord, to understand each child.

Help me to see in every one a precious soul, most dear

And may I lead that child

Through paths of wonder, not of fear.

Dear Father, as they look to me for guidance true,

I look to Thee and humbly ask That Thou will teach me, too.

Amen

### EVENING PRAYER

God our loving father, we thank you for sustaining us throughout this day by your grace. Thank you for bestowing us with health of mind, heart and soul to accomplish your plan today.

Dear father we trust in your ever loving care that will accompany us as we return home and will protect and guide us as we return to resume our work in the college tomorrow. We make this prayer through Jesus our Lord. Amen.

### தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ் பரத கண்டமிதில்  
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்த பெருந்தமிழணங்கே ! தமிழணங்கே !  
உன் சீரிளமைத் திறம்வியந்து செயல்மறந்து  
வாழ்த்துதுமே, வாழ்த்துதுமே ! வாழ்த்துதுமே !!

-மனோஸ்மணியம் பெ. சுந்தரம் பிள்ளை

## கொடிப்பாடல்

தாயின் மணிக்கொடி பாரீர் அதைத்  
தாழ்ந்து பணிந்து புகழ்ந்திட வாரீர்  
தாயின் மணிக்கொடி பாரீர்

ஓங்கி வளர்ந்ததோர் கம்பம் - அதன்  
உச்சியின் மேல் வந்தே மாதர மென்றே  
பாங்கி நெழுதித் திகழும் - செய்ய  
பட்டொளி வீசிப் பறக்குது பாரீர் - (தாயின்)

கம்பத்தின் கீழ்நிறறல் காணீர் - எங்கும்  
காணரும் வீரர் பெருந்திரள் கூட்டம்  
நம்பற்குரியர் அவ்வீரர் தங்கள்  
நல்லுயிர் ஈந்தும் கொடியினைக் காப்பர் - (தாயின்)

- **மகாகவி. சுப்பிரமணிய பாரதியார்**

## NATIONAL ANTHEM

Jana-gana-mana adhinayaka jaya he  
Bharatha – bhagya – vidhatha  
Punjab – Sindhu – Gujarata – Maratha  
Dravida – Utkala – Vanga

Vindhya – Himachala – Yamuna – Ganga  
uchala – jaladhi – tharanga  
Thava subha name jaage  
Thava subha aashisha maghe  
Gaahe thava jaya – gaatha

Jana – gana – mangala – dhayaka jayahe  
Bharatha – bhagya – vidhata  
Jaya he, jaya he, jaya he,  
Jaya jaya jaya jaya he.

- **Rabindranath Tagore**

## Tasks and Assignments - Distribution of Marks Theory Courses for First Year

Serial No.	Course Name	Marks for Theory	Marks for T & A	Total
Course 1	Childhood and Growing Up	70	30	100
Course 2	Contemporary India and Education	70	30	100
Course 3	Learning and Teaching	70	30	100
Course 4	Language across the Curriculum	35	15	50
Course 5	Understanding Disciplines and Subjects	35	15	50
Course 6	Gender, School and Society	35	15	50
Course 7 (a)	Pedagogy of a School subject - Part I	35	15	50
<b>Sub-Total</b>		<b>350</b>	<b>150</b>	<b>500</b>

## Engagement with the Field for First Year [Courses on Enhancing Professional Capacities (EPC)]

Course EPC 1	Reading and Reflecting on Texts	50 Marks
Course EPC 2	Drama and Art in Education	50 Marks
Course EPC 3	Critical Understanding of ICT	50 Marks
<b>Sub-Total</b>		<b>150 Marks</b>
<b>Grand Total (500 + 150)</b>		<b>650 Marks</b>

*Note : T & A refers to 'Tasks and Assignments' which are evaluated by continuous internal assessment.*

*[The courses on 'Enhancing Professional Capacities' (EPC 1, EPC 2 & EPC 3) are evaluated by continuous internal assessment].*

## Pedagogy of a School Subjects

1. Pedagogy of Tamil
2. Pedagogy of English
3. Pedagogy of Mathematics
4. Pedagogy of Physical Science
5. Pedagogy of Biological Science
6. Pedagogy of History
7. Pedagogy of Computer Science
8. Pedagogy of Commerce
9. Pedagogy of Economics

### **Courses in Perspectives in Education**

- Course 1: Childhood and Growing up
- Course 2: Contemporary India and Education
- Course 3: Learning and Teaching
- Course 6: Gender, School and Society (1/2 Course)
- Course 8: Knowledge and Curriculum
- Course 10: Creating an Inclusive School (1/2 Course)

### **Courses in Curriculum and Pedagogic Studies**

- Course 4: Language across the Curriculum (1/2 Course)
- Course 5: Understanding Disciplines and Subjects (1/2 Course)
- Course 7 (a & b) : Pedagogy of a School Subject - Tamil & English (1/2 Course)
- Course 9: Assessment for Learning
- Course 11: Optional Course (1/2 Course)

### **Engagement with the Field - The Self, The child, community and school**

This curricular area would have three components.

#### **1) Tasks and Assignments that run through all the courses as indicated in the year wise distribution of the syllabus.**

#### **2) School Internship**

##### **Teaching Practice and other Practical**

Teaching practice as part of the training programme is arranged a two phases.

##### **i) Weekly Teaching (Block/Preliminary Teaching):**

This is arranged either in St. Charles Hr.Sec.School Madurai or other high or Hr.Sec.Schools by the Principal.

##### **ii) Intensive Teaching**

Every student must undergo 16weeks of continuous teaching practice in a High School or Hr.Sec.School as directed by the College.

##### **iii) Other Practicals**

Every student must undertake a number of other practicals as prescribed by the college to which necessary instructions would be given at the beginning of the academic year.

#### **3) Courses on Enhancing Professional Capacities (EPC):**

- i) Course EPC 1: Reading and Reflecting on Texts (1/2 Course)
- ii) Course EPC 2: Drama and Art in Education (1/2 Course)
- iii) Course EPC 3: Critical Understanding of ICT (1/2 Course)
- iv) Course EPC 4: Understanding the Self (1/2 Course)

## **COLLEGE REGULATION**

### **(ADMISSION)**

The institution provides education for Christian women, but admits students irrespective of caste or creed provided they abide by the rules of the institution. A graduate of any recognized University may apply for admission in the B.Ed., Course. Admission is subjected to the approval of the Tamilnadu Teachers Education University, Chennai.

### **Eligibility for admission to the course**

Candidates with at least 50% marks either in the Bachelor's Degree and/or in the Master's Degree in Sciences/ Social Sciences/ Humanity, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks or any other qualification equivalent thereto, are eligible for admission to the programme.

The reservation and relaxation for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government/ State Government, whichever is applicable.

### **PROBATION**

A student is on probation for the first term at least. If it appears to the Principal and staff that any student is not likely to become an effective teacher and if she shows no genuine improvement within a reasonable time, she will be asked to withdraw from the programme of teacher preparation. No student will be released from attendance until the college course is completed. The fee once paid shall not be refunded under any circumstance.

## **DISCIPLINARY RULES**

The rules of the discipline shall include the following :

1. Every student wears a clean and respectable dress conforming to the rules of modesty.
2. College uniform should be worn by the students on every prescribed day and White Chudidhar on some special days.
3. Every student teacher endeavours to become a model of courtesy that is expected of a student; she shows respect to employees, staff and students.
4. No student leaves the classroom without the permission of the lecturer.
5. Students moving from one class to another should do so in an orderly manner.
6. Students are expected to take an active interest in maintenance of cleanliness and peaceful atmosphere of the college. A good teacher does what is needed to be done, grows in dignity by respecting both work and the worker. Damage of furniture or property of the college, will not be tolerated.
7. Students should be well informed through wide reading about political and social problems but should not engage in political action during the professional year. Private collection of funds may not be made without the express and written approval of the college authorities. Those who disturb the studious atmosphere and tone of the college will severely be dealt with. All students are expected to conduct themselves in such a manner to safeguard the good name of the college and of the teaching profession.
8. Students are not allowed to keep the mobile phones with them during the class hours.

## **Teaching Practice Council**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Dr. Aruna Sankara Velayutham	Secretary
3.	Sr. S. Sabina Jose	Asst. Secretary
4.	Mr. P. Nedumaran	Staff member

## **Teaching & Non-teaching staff Council**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Sr. S. Sabina Jose	Secretary
3.	Mr. A.S.D. Jeiprakash	Staff member

## **Duration of the B.Ed. Programme**

The B.Ed. programme shall be for duration of two academic years consisting of 200 working days (36 hours in a week - 5 or 6 days in a week) each year, excluding the period of examination and admission. B.Ed. is a professional course that prepares teachers for upper primary or middle level (classes VI-VIII), secondary level (classes IX-X) and senior secondary level (classes XI-XII).

## **Programme Content**

The B.Ed. programme will consist of a Theory courses in '**Perspectives in Education**' and '**Curriculum and Pedagogic Studies**' along with '**Engagement with the Field**' as practical component.

The B.Ed. curriculum is designed to integrate the study of subject knowledge, human development, pedagogical knowledge and communication skills. The programme comprises three broad curricular areas: Perspectives in Education, Curriculum and Pedagogic Studies and Engagement with the Field.

The courses under each of these curricular areas are based on a close reading of original writings, seminar/ term paper presentations and continuous engagement with the field. Transaction of the courses are done using a variety of approaches, such as, case studies, discussions on reflective journals, observations of children, and interactions with the community in multiple socio-cultural environments.

Information and Communication Technology (ICT), gender, yoga education and disability/inclusive education form an integral part of the B.Ed. curriculum. The programme consists of a theory component and a practicum component.

### **Alumni Association**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Dr. Aruna Sankara Velayutham	Co-ordinator
3.	Sr. A. Mary Catherine	Staff Councillor
4.	Mr. S. Vincent	Staff Member
5.	Ms. Antanut Jeevamalar	President
6.	Ms. Dhanalakshmi	Vice President
7.	Ms. C. Nivetha	Secretary
8.	Ms. A.T. Loga Rubini	Treasurer

### **Anti-Ragging Committee**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. Amali Anbarasi	Chair Person
2.	Mr. P. Nedumaran	Secretary
3.	Dr. P. Jeyalakshmi	Staff Member
4.	Mrs. J. Angel	Staff Member

### **Guidance and Counseling Cell**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Sr. A. Mary Catherine	Secretary
3.	Mr. P. Nedumaran	Staff Member

### **Scholarship Committee**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Mr. A.S.D. Jeiprakash	Secretary
3.	Sr. M. Jenita Mary	Staff Member

### **Disciplinary Committee**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. Amali Anbarasi	Chair Person
2.	Mr. P. Nedumaran	Secretary
3.	Dr. P. Jeyalakshmi	Staff Member

### **College Website Committee**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Sr. S. Sabina Jose	Secretary
3.	Mr. A. Arul Moraes	Staff Member
4.	Mrs. S. Velvizhi	Staff Member

### **Research Committee**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Dr. Aruna Sankara Velayutham	Secretary
3.	Dr. P. Jeyalakshmi	Asst. Secretary
4.	Mrs. M. Nabisa Thasneem	Staff member

## **SPECIAL FACILITIES**

### **IQAC (Internal Quality Assurance Cell)**

The IQAC is a part of the institutional system and works towards realizing the aims of the college. The aim of IQAC is to develop a system conscious, consistent and catalytic to improve the academic and administrative performance of the Institution.

Spate of growth and diversification of activities are common to all educational institution but the need for quality control through timely check is systematically implemented by the assistances of IQAC. The IQAC of St.Charles College of Education started on 10.08.2009 is in function offering it's faithful service.

### **Guidance and Counselling**

A guidance and counselling cell is made available in the campus. Every fortnight, students are given common instruction to enhance the skill for solving problems. Personal guidance is given as per the need of the individuals.

### **Grievance Redressal Cell**

It is good to air a grievance rather than to keep it bottled up. Protection of human rights is essential for all round development of an individual's personality. To realise the primary needs of the students and staff and secure civil liberties for everybody, a Grievance Redressal Cell has been constituted. The cell is indented to find solutions for problems like ragging, sexual harassment – any kind of physical or mental harassment, Complaints regarding class room teaching – class room management, completion of syllabus, teaching methods etc., if and when they arise. The Grievance Redressal Cell convenes meetings periodically and takes steps to redress the grievance.

In our college the students' Grievance Redressal Committee is constituted by the Principal; who is the chairman of the committee. It consists of members from among the staff and the students.

Feed-back from the inmates of the College (students, office-staff, members of the faculty and others) are collected through **suggestion box** which is placed in the administrative block verandah.

### ATTENDANCE AND LEAVE

1. Application for leave, with details regarding the period and the reasons, should be submitted to the principal at least one day in advance.
2. When leave is applied owing to sickness, a certificate from a Registered Medical Practitioner may be required.
3. (i) Students are not permitted to absent themselves without leave/prior permission.  
(ii) In case, where absence without leave note is unavoidable, leave note must be submitted on the day of rejoining, signed both by the student teacher and the parent/guardian.  
(iii) *Absence without leave for a part of the day or for a full day will be counted as absence for one and two days respectively.*  
(iv) A student will forfeit one day casual leave for every two time marked late.  
(v) Without applying for leave, if a student absents herself she will have to pay the fine.
4. The necessary attendance certificate will not be granted unless the principal is satisfied that the student's progress and conduct have been satisfactory and that she has attended 85% of the number of working days in the academic year and the full period of teaching practice.

In case of shortage of attendance, application for condonation must be made to the university authority. Unless such condonation is obtained, students may not be permitted to take the examination.

### PHYSICAL EDUCATION

Physical Education and games, form an integral part of B.Ed., training. Attendance for these classes is compulsory as physical education forms a regular part of the B.Ed., curriculum. Absence from games and physical training classes may entertain suspension from attending the University Examination. *Each trainee should take two physical Education classes during the Block teaching.*

### INSTRUCTIONAL CAMPS, TOURS AND VISITS

The educational possibilities of instructional camps, tours and visits are being increasingly recognized, whenever they are organized either by the college or by the respective section, participation is obligatory on the part of the students in order to enrich their formal training.

### Human Rights Club

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Mr. P. Nedumaran	Secretary
3.	Mrs. P. Saranya Devi	Student representative
4.	Ms. M. Jasmin Maria Ando	Student representative

### Eco Club

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Dr. P. Jeyalakshmi	Secretary
3.	Ms. J. Anju Joseph	Student representative
4.	Ms. V. Albina Rosary	Student representative

### Extension Service

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Sr. A. Mary Catherine	Secretary
3.	Mr. P. Nedumaran	Staff Member
4.	Ms. I. Gracy Jenifer	Student representative
5.	Ms. S. Merlin Thiyota	Student representative

### Art & Literary Association

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Dr. Aruna Sankara Velayutham	Secretary
3.	Mrs. M. Nabisa Thasneem	Staff Member
4.	Ms. D. Sneka Pricilla	Student representative
5.	Mrs. R. Uma Maheswari	Student representative

### Science Association

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Mrs. A. Packiam	Secretary
3.	Sr. S. Sabina Jose	Asst. Secretary
4.	Mrs. K. Sivasankari	Student representative
5.	Ms. V. Albina Rosary	Student representative

### Parent Teacher Association

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. Amali Anbarasi	Chair Person
2.	Mrs. A. Packiam	Secretary
3.	Sr. A. Mary Catherine	Staff Member
4.	Mr. Muniyandi	Member
5.	Mr. Karthikeyan	Member



### **Equal Opportunity Cell (EOC)**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Mrs. M. Nabisa Thasneem	Secretary
3.	Ms. A. Bernadhath Jasmine	Student representative
4.	Ms. R. Saranya	Student representative

### **Prevention of Sexual Harassment Cell (PSHC)**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Dr. P. Jeyalakshmi	Secretary
3.	Mrs. K. Sivasankari	Student representative
4.	Ms. I. Gracy Jenifer	Student representative

### **Grievance Redressal Cell (GRC)**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Mr. P. Nedumaran	Secretary
3.	Sr. A. Mary Catherine	Student Councillor
4.	Sr. Vimala Thuya Mary	Student representative
5.	Mrs. B. Ruby Ferina	Student representative

### **Placement Cell (PC)**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Dr. Aruna Sankara Velayutham	Secretary
3.	Ms. R. Lakshmi	Staff Member
4.	Mrs. S. Velvizhi	Staff Member

### **Red Ribbon Club**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Dr. P. Jeyalakshmi	Secretary
3.	Ms. J. Anju Joseph	Student representative
4.	Ms. V. Albina Rosary	Student representative

### **Consumer Rights Club**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Mrs. J. Angel	Secretary
3.	Ms. V. Amala Jerlin	Student representative
4.	Ms. J. Maria Iruthaya Jency	Student representative

### **ADRIEN BRESY LIBRARY - Special Features:**

The library is the heart of our institution and well utilized by the student teachers. At present the library houses a collection 5126 books,08 journal. Library is fully linked through **ROVENLMS** Software.

### **Rules and Regulations:**

1. Bonafide students and staff of St.Charles College of Education and the neighboring institution of St.Charles Society, Madurai are allowed to borrow books from the library.
2. Silence must be observed inside the library
3. No property except writing material should be carried inside the library.
4. Do not take out any book, magazine, journal or newspaper from the library without prior permission from the librarian.
5. Do not replace books on the shelf by yourself. Leave them on the reading table.
6. Do not write or make mark on books, journals, magazine or newspaper you read.
7. Do not leave the library when the librarian or attendant is absent.
8. Students are allowed to borrow two books at a time for a duration of one week (7 calendar days) renewable for 15 days. Faculties and staffs are advised not to keep any book which is not currently used by them irrespective of permissible time.
9. A fine of Rs. 5/- per day will be imposed on a book submitted after the due date.
10. In case of loss of book by the borrower, the cost of the book (if available in the market) at latest rate will be paid by the borrower or replacement of the book may also be accepted.
11. In case of damage of book or missing pages while in the custody of the borrower, cost of repair (if acceptable) will be borne by the borrower. Otherwise such will be treated as loss (Refer 10).
12. No student is allowed to borrow or keep library book after issue of admit card for ensuring University Examination.

**Bus facility:** Bus facility is available for the commulation of staff and students.

**Hostel facility:**

'Miriam Hostel', named after Our Lady who is our patron provides boarding and lodging to the B.Ed. students who opt for it. It serves them with conducive atmosphere for the academic, spiritual and physical growth.

**Extension Service**

The College encourages students to render their service to the society in different ways, thus the student teachers offer themselves to coach the slow learners of the model schools through free tuitions. Student teachers also pay visit to the home for the aged regularly and listen to the senior citizens. Social projects are undertaken by the staff and students to be in touch with the realities of life. Visit to the special schools helps them in their teaching learning process.

**Committees, Cells, Clubs and Associations to enhance curricular and co-curricular activities.**

**Academic Committee**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Sr. S. Sabina Jose	Secretary
3.	Dr. P. Jeyalakshmi	Asst. Secretary
4.	Mrs. M. Nabisa Thasneem	Staff Member

**Examination Committee**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Dr. P. Jeyalakshmi	Secretary
3.	Dr. Aruna Sankara Velayutham	Asst.Secretary
4.	Mrs. A. Packiam	Staff Member

**Sports Committee**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Mr. P. Nedumaran	Secretary
3.	Mrs. J. Angel	Staff Member
4.	Mrs. A. Packiam	Staff Member
5.	Ms. K. Sivaranjani	Student representative
6.	Ms. C. Sharmila Mary	Student representative

**Extra - Curricular Committee**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Mr. P. Nedumaran	Secretary
3.	Dr. Aruna Sankara Velayutham	Asst. Secretary
4.	Sr. Vimala Thuya Mary	Student representative
5.	Ms. S. Subhalakshmi	Student representative

**Magazine Committee**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Ms. R. Lakshmi	Secretary
3.	Mrs. K. Lakshmi Praba	Staff Member
4.	Ms. J. Anju Joseph	Student representative

**Finance Committee**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Mrs. K. Lakshmi Praba	Secretary
3.	Mrs. B. Ruby Ferina	Student representative
4.	Ms. V. Albina Rosary	Student representative

**Library Committee**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Ms. R. Lakshmi	Secretary
3.	Ms. C. Sharmila Mary	Student representative
4.	Ms. A. Maheswari	Student representative

**Internal Quality Assurance Cell (IQAC)**

<b>S.No</b>	<b>Name</b>	<b>Designation</b>
1.	Rev.Sr.Dr. A. Amali Anbarasi	Chair Person
2.	Sr. S. Sabina Jose	Secretary
3.	Mrs. M. Nabisa Thasneem	Assistant Secretary
4.	Dr. Aruna Sankara Velayutham	Staff representative
5.	Mrs. A. Packiam	Staff representative
6.	Dr. P. Jeyalakshmi	Staff representative
7.	Mr. P. Nedumaran	Staff representative
8.	Dr. Muthu Manickam	Educational Expert
9.	Mr. Johny Isaac	Local community representative
10.	Ms. Dhanalakshmi	Alumini representative
11.	Sr. Vimala Thuya Mary	Student representative